

# **August 13th, 2018 WAAE Board Meeting Minutes**

## **Radisson La Crosse 2nd Street South, 200 Harborview Plaza, La Crosse, WI**

### **1. Call the Meeting to Order, Welcome, Voting Reminder, Conflict of Interest Reminder - Becky**

The meeting was called to order at 9:31am by President Becky Wirkus.

In attendance: Kris Beaver, Darren Swartz, Aimee Schomburg, Mike Fowell, Roger King, Kim Pruss, Tina Rennebohm, Sara Maass-Pate, Kevin Rauchholz, Amy Gerhardt, Alice Kern, Sean Vanderwaal, Diane Colburn, Tari, Costello, Katie, Hagemann, Nicole Nelson, Becky Wirkus and Rhonda Knapp.

#### **a. Officer roles duties and responsibilities**

Becky reminded everyone of voting procedures for WAAE Board Officers. Nicole explained that a copy of officer responsibilities is shared on the Google drive and CoP. Nicole reviewed the NAAE CoP WAAE site.

#### **b. Annual signing of the conflict of interest policy**

Becky and Nicole talked about the conflict of interest policy and explained why the need for it. Board members are to sign the policy and turn a copy in to Nicole.

### **2. Eye opener-get acquainted - ???**

Board members participated in an icebreaker getting acquainted activity. This was broadcasted on Facebook live.

### **3. Approval of Minutes - Pre-PDC and Post-PDC - Becky**

It was moved by Roger King and seconded by Amy Gerhardt to approve the Pre and Post PDC board meeting minutes. Motion passed.

### **4. Financial Report - Kris and Becky**

Kris Beaver gave an overview of the WAAE finances and explained to the new board members the finance process. From looking at historical finance data our finances are on track with previous years. We will know more at the end of August when the quarter ends.

### **5. Executive Director Report - Nicole**

Nicole gave an overview of some of the duties and responsibilities she has been doing in the last few months, much of this has been PDC wrap up, bills, NAAE registration and financials. She also noted that it has been a great 2 years so far as the WAAE executive director.

### **6. Committee Reports - Kris**

#### **a. Summary of Committee Requests for the Board**

Kris gave an overview of committee summaries and requests. The Wellness committees is requesting funding for continued projects of \$800.00 dollars. Motion moved by Roger King and seconded by Tari Costello to approve the wellness committee funding request of \$800.00 dollars. Motion passed. Many of our committees are doing great things for our members and organization.

#### **b. New Teacher Fundraisers at WAAE Conference (picnic raffle and silent auction)**

Amy Gerhardt talked about how the silent auction has become very successful and there is money that can be used for more scholarships or membership support. There was much discussion about ideas and possibilities to support our members with this money. It was recommended by the board that the new teacher fundraising committee discuss ideas and thoughts and bring them back to the board for recommendations. The committee will come back with ideas and thoughts by the 212/360 conference.

#### **c. Diversity and Inclusion Committee**

There was a lot of discussion about this and forming a new committee within WAAE, but there was some discussion if some of the ideas proposed could fit into other committees, such a curriculum, or have a "diversity and inclusion representative" on other committees, where appropriate. It is moved by Kris Beaver and seconded by Kim Pruss for Natasha Paris and her leadership team develop the Diversity and Inclusion Committee framework and the board will reevaluate in a year. Motion passed.

#### **NAAE STAR Teach Ag - Kris**

Kris gave an overview on the STAR Teach Ag initiative. He discussed where the funding for this program is coming from. As of this date we have 12 applications for the upcoming year. The coaching is \$1200.00 per person, which is reduced rate given to our organization.

## 7. Old Business

### a. Professional Development Conference Follow Up

Nicole discussed the conference evaluation process, she noted that we will go back to paper evaluations for workshop sessions. We will discuss more of the evaluation in the PDC planning.

### b. Farm Technology Days

Becky gave an overview of the booth at Farm Tech Days. There was some discussion of how effective the booth is and if it's worth the time. Give-away items were discussed.

### c. NAAE Convention - early-bird registration - Nicole

Nicole completed early bird registration, there were a few that missed early bird registration. Wisconsin currently has 27 WAAE members registered for the conference. Darren noted that double rooms are already full, but there is a LaQuinta two blocks away. Nicole reminded everyone where to update travel information on Google, please let her know if you plan on attending the state dinner on Thursday night.

### d. Update on applying for 501(c)(3) status - Nicole

The process is moving along. With the 501(c)3 our organization is tax exempt and can also write receipts for donors. We are close to the application process, we hope to have the application turned in in a few months.

## 8. New Business

### a. Review Strategic Plan priorities for next 1-3 years - Becky

The board reviewed last year's strategic plan priorities. WAAE Board leadership roles that were proposed to the FFA Center were discussed. There is strong support on the board to relieve leadership responsibilities of WAAE Presidents and open up new leadership opportunities for other members. A motion was made that as of the completion of 2019-2020 (November 2020), there will no longer be a WAAE president, past president, or president elect serving on the FFA Center Board. Motion was moved Rhonda Knapp and seconded by Roger King. Motion Passed.

### b. Membership Update - Nicole

Nicole gave an update on WAAE membership. Numbers are not final yet but WAAE currently has 305 members. There are 66 secondary non members and 52 non post secondary members. Nicole gave a list of benefits of WAAE membership, she also gave a list of current and non-current members so sectional leadership can contact non-members.

### c. Legislative Liaisons - review applications and select - Becky

There were 3 applications for the legislative liaison position, two applicants will be selected for the position. Applications were reviewed and discussed. An official ballot vote was taken. Troy Talford and Linda Sattler were selected. It was moved by Rhonda Knapp and seconded Amy Gerhardt to accept Troy Talford and Linda Sattler as the new WAAE legislative liaison representatives. Motion passed.

### d. Fall in-service - walk through agenda and share best practices for facilitating the meetings - Becky

Fall in-service agenda and where meeting materials can be accessed was reviewed. It was recommended to remind people that it is a WAAE meeting and only WAAE members can participate in meeting discussion and vote. NAAE member stipend process was discussed.

### e. Region III - review proposals and select - Becky

There were 6 proposals submitted for the 2020 Region III conference. It was moved by Amy Gerhardt and seconded by Diane Colburn to have Eau Claire as the first choice for Region III conference and River Falls as the 2nd choice. Motion passed. Exact location will be determined by hotel availability and cooperating school availability.

### f. Awards Process

#### i. Judging/submission procedures

#### ii. Writing bios for awards presentation

#### iii. Have outside judging group instead of WAAE board (industry, sponsor rep, other teachers)

Nicole reviewed the award judging application process. No discussion, just information to the board.

**g. 2019 PDC Planning**

**i. Tari Costello's brother from Onalaska**

Dan Wick from the LaCrosse chamber came to talk about the LaCrosse area and the activities the area has to offer for our conference attendees and planning.

**ii. Theme**

It was moved by Sean Vanderwaal and seconded by Amy Gerhardt to create a theme committee. Motion passed. Committee members are Sean Vanderwaal, Amy Gerhardt and Kim Pruss. This committee will report back to the board in a few weeks with ideas.

**iii. Give-away item**

We will have a few members look into ideas.

**iv. Speakers**

The following speakers were proposed. Individuals with personal contacts with these are going to make connections and see if they would be available and for what fee.

Dr. Erica Theiman - Kris Beaver will contact

Dr. Tom Thibideau - Diane Colburn will contact

Green Bay Packers -

Gilbert Brown - Roger King will contact

Dave Skogen - Aimee Schomburg will contact

**v. Socials-**

The details and ideas of social activities will be determined after the section III meeting this fall. The potential list of ideas range from baseball, painting, brewery crawl, boat tour, golf, fishing.

**vi. Schedule - space for 15 statewide committees**

No discussion or action taken.

**vii. Banquet**

No discussion or action taken at this time.

**h. Adjournment**

It was moved by Sean Vanderwaal and seconded Alice Kern by to adjourn. Motion Passed. Meeting was adjourned at 3:54pm

**Upcoming Dates:**

**DPI Inservices**

**Fall Meeting (at 212/360 Conf)**

**ACTE/NAAE Convention, Nashville**

**Winter Meeting (at Halftime Conf in Stevens Point)**

**National Policy Seminar (Washington DC)**

**Spring Meeting (at State CDEs in Madison)**

**PDC (in La Crosse)**

**Nov 10 at 9 a.m.**

**Nov 27-Dec 1**

**Jan 11 at 1 p.m.**

**March 25-27**

**April 26 at 9 a.m.**

**June 23-27**