

FFA Center Meeting  
Minutes  
11-10-06

- I. The meeting was called to order by Keith Gundlach at 8:20 p.m.
- II. Attendance: Dick and Linda Aide, Keith Gundlach, Kristen Hanson, and Cheryl Zimmerman. Jeff Hicken joined the meeting later.
- III. Those absent: David Laatsch, Tari Costello, Mike Olson, Kevin Whalen, Jerry Wendt, and Ralph Johnson. The weather was very nasty resulting in many members unable to attend.
- IV. Keith and Dick announced that this meeting will be conducted very informally with brief discussion of Cheryl's reports and the written reports will be mailed out to the absent members.
- V. Cheryl presented the financial report and said that there are several outstanding chapter affiliation fees. A reminder notice has been sent to these chapters. It was also decided that the board sectional representatives should talk to the advisors with outstanding bills.
- VI. Cheryl then discussed the Data Flow Corporation report that she handed out to the board. Dick reported that he has talked to TJ Handerson from PaineWebber and he does not recommend any changes in investments at this time.
- VII. Equipment Update: A laptop is needed for judging days, etc. Cheryl was asked to write a rationale for purchasing a laptop. This information will be presented to the board members. If there are no objections, Cheryl will be instructed to purchase the laptop.
- VIII. Perkins Funding: Cheryl passed out information on the use of the DPI/Carl Perkins Funding to the Wisconsin FFA Center. These expenses are related to services for working with degrees, etc. Dick asked if the laptop is going to be used mainly for the proficiency work, could the cost be at least partially covered with the Perkins funds.
- IX. Summer Assistant: Cheryl will contact Darlene Arneson to see if there can be a shared assistant with the FFA Center and the Wisconsin Farm Bureau Ag in the Classroom. Cheryl said it worked out very well last summer and hopefully it will work again for this coming summer.
- X. FFA Center Budget: Cheryl discussed the budget handout with the board.

Suggestion was made to put Accounting/Legal together and then the filing fees will be in that category instead of putting the filing fees in miscellaneous. Cheryl reminded board members that they may see the accountant's ledger at any time to see how she codes the various budget expenses and categories.

- XI. New Procedures: Now when a contract (for example, the hotel) is negotiated for an event such as MFE, it must be sent to Margaret Ellebee for her signature and then plans can continue. This has happened due to some CTSO's have not done things in the correct and legal manner so now there has to be more accountability.
- XII. Cheryl has been elected to the NASAE (National Board) as a representative from this area of the country. The board congratulated her on this achievement.
- XIII. Kristin Hanson was appointed FFA Center Board Vice-Chairperson.
- XIV. The next FFA Center Board Meeting is at 10:00 a.m. at the Half-Time Conference January 5th in Stevens Point.
- XV. The evaluation of the Executive Director of the FFA Center was passed out to the board members. It will be mailed to the absent board members.
- XVI. The meeting adjourned at 9:10 p.m.