December 19, 20___

Dear ______________________ ,

The ________________ FFA will be hosting the FFA District Leadership Development Events (Date of Contest) at the _________________High School. In order for the competition to run smoothly we need qualified judges to evaluate each event. We would like to formally invite you or a representative from your organization to judge an event.

The Leadership Development Events are judged by a panel of three judges. Each school is allowed to send two candidates for each event except Parliamentary Procedure which is allowed one team per school. The top two placing members/teams from each competition will advance to the Sectional Leadership Development Events at ________________High School in March. From there only the top candidates will be eligible to compete at the State Convention.

As judges you will evaluate FFA members who have put a lot of hard work, dedication and commitment into preparing for the leadership development event they are participating in. Your job is to select the members who have prepared themselves and their materials the best for this competition.

All judges are asked to be present at 3:30 pm on (Date of Contest) in the High School Ag Room for an orientation before the competitions begin. The events are usually completed by 6:30 – 7:00 pm. as long as everything moves along smoothly. When your event is done, we ask that you report to the tabulation room to submit your results. The awards are then given out and you are free to leave. This is a learning experience and members do benefit from hearing direct input from you. They may ask you questions if you make yourself available.

Please return the attached agreement by ____________ so we can send you information regarding the event you would like to judge. If you have any questions, please contact me at ________________ ext ______. We look forward to hearing from you and appreciate your time.

Sincerely,

(Name of Advisor)
Agricultural Education Instructor/FFA Advisor
_______________ High School
JUDGE’S REPLY FORM

Name ________________________________________________

Please check the Leadership Development Events you would like to judge:

___ Creed Speaking - Students learn the FFA creed and recite it from memory. They are expected to answer three questions about the meaning of the Creed.

___ Prepared Public Speaking - Members prepare a script for a 6-8 minutes speech. They are judged based on their presentation, manuscript and answers to 5 minutes of questions from the judges.

___ Extemporaneous Public Speaking - Contestants draw 3 topics and select one. They prepare a 4-6 minute speech based on their topic 30 minutes before their presentation. They are judged on their presentation, organization of speech and answers to 5 minutes of questions from the judges.

___ Parliamentary Procedure - Teams of students demonstrate their parliamentary procedure skills in a mock meeting environment.

___ Discussion Meet - Students prepare to discuss a topic in a group of 3 to 7 members. They are judged on their opening and closing statement along with their group discussion. This is not debate but a discussion.

___ Employability Skills - Judges review cover letters and résumés prepared by the contestants as well as judge a completed employment application. Contestants are also judged on a 10 minute interview. Judges develop questions to ask participants based off the contestant’s resume.

___ Quiz Bowl - This event is for middle school students. They are asked a series of questions about FFA and compete for points. One judge serves as reader, one as a timekeeper and one as a score keeper.

_____ Sorry, I will not be able to judge.

Please return this form to by ______________
Name of FFA Advisor
Address