

Wisconsin FFA Center Board Meeting Agenda
Friday, Nov. 10, 2017 at 7:30 p.m.
Hyatt on Main/KI Convention Center, Green Bay

Present: Rachel Sauvola, Shari Graffunder (on phone) Jake Cramer, Becky Grabarski, Brian Pinchart, Troy Talford, Kevin Hoffman, Darren Swartz, Becky Wirkus, Jeff Hicken, Nicole Nelson, Cheryl Zimmerman

Not Present: None

Additional Non-Board Member Guests Present: John Hromyak

Meeting was called to order by Chairman Kevin Hoffman at 7:30 p.m.

Minutes - Troy moved to approve the minutes. Jake seconded. Motion carried.

Executive Director Report - printed report was shared - highlights included the following:

- SLWs incorporated alumni more - positive experience
- SLWs were scheduled over a fourth week - evaluating pros and cons of that
- Working on planning for new state officer training continuum

Financial Report

1. 2016-17 Year-End Financial Report - Troy moved to approve the financial report, as presented. Rachel seconded. Motion carried.
2. Center Fees - on track to collect, no aging receivables from previous years
3. FFA Foundation Star Mission Funding Report - Troy moved to approve 2016-17 Star Mission Funding Report, as presented. Darren seconded. Motion carried.
4. GPR Funding Report - Shari moved to approve the 2016-17 GPR Funding Report, as presented. Rachel seconded. Motion carried.
5. 2018-19 Budget - Nicole moved to update the 2017-18 budget expense line items to reflect what is stated in note 10 on the budget document. Troy seconded. Motion carried. Nicole moved to approve the 2018-19 budget as presented. Shari seconded. Motion carried.
6. 2018-19 Affiliation Fee - Troy moved to keep the FFA Center fee at \$350/chapter for 2018-19. Jake seconded. Motion carried.

Old Business

1. FFA Center Succession Plan
 - a. Reviewed plan progress. Item #1 (history of FFA Center) is completed. Also prepared board member binders to assist with on-boarding new individuals and strengthening board members' leadership.
 - b. Upcoming plan steps. Next one on the sheet is trying to summarize tasks into five buckets/categories to get the broader picture of staffing needs. Plan was not written as step-by-step, so it was noted that an emergency management plan should maybe be higher in priority, and documenting current processes and procedures could start now.
 - c. Committee to carry forward?
 - i. Need to be dedicated and interested in the task at-hand

- ii. Would we want the same committee members for the duration of the plan creation, or could there be some rotation?
- iii. Potentially could have former board members on it - would we try to open it to them and invite them to consider?
- iv. For the January meeting, Cheryl will bring the list of former board members and contact info to invite, and then we'll also look at inviting all current teachers to self-nominate

New Business

1. Election of Vice Chair - Troy moved to nominate Shari for the position of Vice Chair and to cast unanimous ballot. Rachel seconded. Motion carried.
2. Recommendation from WAAE Board
 - a. Message shared by WAAE: "During our [August 2017] meeting the WAAE board voted to " recommend that the Center Board reevaluate its leadership structure to remove WAAE president, past president and president elect from the board." It was requested that the Center Board aim to do this at the earliest time frame.
 - b. Can share the new "Wisconsin FFA Center Board of Directors Operations" document so people know and understand the group.
 - c. Need to clarify in bylaws that board members be WAAE members - kind of gray
 - d. Brian moved to create a survey about the awareness and ideas for structure of the Center board leadership to be previewed/edited and approved electronically by the board, and then distributed before Half-Time. Rachel seconded. Motion carried.
3. Coaching opportunity with Mark Jewell Speaking & Training - Same one-on-one coaching through Teach Ag Thrives - \$1,200. Troy moved to approve the training. Darren seconded. Motion carried.

Rachel moved to adjourn. Motion carried.