



Chapter Officer Workshop

Advisor Instructions

The State FFA Officers are excited to provide your chapter officers with team training this fall! In order to ensure a successful workshop, please read this document thoroughly to ensure your chapter officers are ready.

Preparation & Etiquette

We'll be hosting this training on your high school's preferred video conferencing platform. We ask that advisors set up the video conference, but state officers will be able to set up the video conference if needed. Before your chapter officers hop on to join the sectional officer, please make sure your officers complete the following tasks:

1. Please make sure all of the chapter officers have a copy of the Chapter Officer Workshop Workbook in some format. We suggest printing off the workbook, but there is an option for an online interactive workbook. [Click here](#) to learn how your officers can use the interactive workbook.
2. Make sure each of the officers watch their COW Officer Video! Each of the state officers have created a video specifically for each officer position to learn more about their duties. They

Officer Videos

[Click to Watch](#)

should use the COW Workbook to watch their Officer Video.

3. Please make sure your officers have the following items for the workshop:
 - COW Workbook (online or printed).
 - Earbuds with a microphone.
 - Integrated or external webcam installed on computer and ready to go.
 - Scrap paper & writing utensil.

Question

If you have any questions, reach out to your Sectional State FFA Officer, who will be more than happy to help you.